



## South Africa FOA Action Plan 2022-23

<b>Public Participation Mechanism</b>	South Africa’s public participation mechanism will take the format of a two-step pre-budget consultation allowing for written submissions and a townhall session for deliberation on inputs. The theme of consultations shall focus on the Medium-Term Expenditure Framework, with guide questions, finalized after consultation with the FOA Advisory Group. In terms of communication and outreach, South Africa will leverage on online and social media platforms, and specifically use Vulekamali to publish announcements and document public inputs.
<b>Objectives</b>	In general, the pre-budget consultations shall aim to: <ol style="list-style-type: none"> <li>1. Enrich the national budget process and/or policy/ies with input from non-government stakeholders, and other relevant stakeholders towards better alignment of national government fiscal policies with citizens needs and concerns;</li> <li>2. Improve government practice and policy/ies on public participation and closing the feedback on the budget process (re ensure documentation of inputs from citizens and government response for stronger accountability.</li> </ol>

### Public Participation Mechanism Audience/ Stakeholders

Stakeholder	Organization	Intended role
Within the Ministry of Finance	Budget office, Public finance, IGR	Lead the project
Within the government	NT, DPME, AG	Contribute to the feedback and advisory process
Civil Society Organizations	Imali yethu, BJC, CAOSA	Provide support in publicity, creating awareness, participate in pre-budget consultations
Marginalized or underrepresented groups	HSRC, SA, HES	Participate in consultations
Experts (Academia, Think tanks, etc)	CGE, SAMRC, YOUTH	Advisory support
International Community and Development Partners	USAID, GIZ, EU	Technical assistance



<b>PRE-BUDGET CONSULTATIONS: PROJECT MILESTONES, ACTIVITIES, KEY PERFORMANCE INDICATORS</b>						
<b>Milestone / Activity</b>	<b>Target Outputs / Key Performance Indicators</b>	<b>Means of Verification</b> (Supporting Documents/ Online Link or any evidence to Validate Progress and Accomplishment)	<b>Responsibility Center</b>	<b>Target Start and End Date:</b>	<b>Is it feasible? (Yes or No)</b>	<b>Remarks/ Notes (on Challenges, Potential Threats, Feasibility, etc)</b>
Postmortem of previous PBC (year 1)	Conduct 2 postmortem sessions (i) Advisory group and (ii) NT internal	Copies of invitation sent out, meeting documentation, online links to meeting materials	Lead: Fiscal Transparency Division, Ministry of Finance	November 2021 – March 2022	Yes	
A. Finalization of Consultation Topics and Scope	Conduct of at least 1 MoF stakeholders meeting to conduct internal consultations preparatory activities	Copies of invitation sent out, meeting documentation, online links to meeting materials	Lead: Fiscal Transparency Division, Ministry of Finance  Other stakeholders: Office of the Minister, Budget Operations Group, etc.	March - April 2022	Yes	Need buy-in / participation of key units within MoF (e.g Office of the Minister, Budget Operations Group, etc)



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	FOA Advisory Group Meetings to consult on potential consultations topics/questions and consultation guidelines	Copies of invitation sent out, meeting documentation, online links to meeting materials	Fiscal Transparency Division, Ministry of Finance  Other stakeholders: FOA Advisory Group Members	March - April 2022	Yes	
	Online release/publication of open call with consultation guidelines	Copy/ online link to publication/guidelines	Lead: Fiscal Transparency Division, Ministry of Finance	May 2022	Yes	Over and above press release, public call should be extended to social and community media and gov communication (Vukuzenzele, GCIS, Vulekamali)
	Develop format/template for Post-Hearing Report	Dissemination of report template for comment input by Advisory Group	Budget Office Advisory Group NT Communications	April/May 2022	Yes	Resource/capacity constraints/time limitations
	Outreach and sending of invitations to targeted stakeholders	Stakeholders directory and copies of invitation sent out	Lead: Fiscal Transparency Division, Ministry of Finance  Other stakeholders: Communications division, Ministry of Finance, FOA Advisory Group Members	May 2022	Yes	



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B. Conduct/ Implement of Pre-Budget Consultations	Sending of invitation and confirmation of attendance of resource persons	Resource person directory and copies of invitation sent out	Lead: Fiscal Transparency Division, Ministry of Finance	May 2022	Yes	Consider available administrative and human resources  Need buy-in / participation of key officials within MoF and/or other relevant government agencies
	Sending of invitation and confirmation of attendance to targeted stakeholders	Stakeholders directory and copies of invitation sent out	Lead: Fiscal Transparency Division, Ministry of Finance  Other stakeholders: Communications division, Ministry of Finance, FOA Advisory Group Members	May 2022	Yes	
	Ensuring participation and submission of civil society inputs to the Pre-Budget Consultation	Copy of submissions received by the MoF	CSO Members of the Advisory Group	May 2022	Yes	Consider possible negative responses/ reactions from selected groups/ stakeholders
	Hosting of at least 1 main pre-budget consultation forum	Copy of agenda, activity documentation, and attendance/ registration sheet	Lead: Fiscal Transparency Division, Ministry of Finance	June 2022	Yes	



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<p>Measuring the success of the PBC</p>	<p>people/organizations responding to the public call</p> <p>The number of people/organizations shortlisted to participate in the consultations</p> <p>The number of people registered and logged in to the event</p>	<p>Data analytics report</p>	<p>Lead: Fiscal Transparency Division, Ministry of Finance</p>	<p>July 2022</p>	<p>Yes</p>	
<p>Hosting of internal feedback session on the outcomes of PBC</p>	<p>Hosting of 1 internal feedback meeting</p>	<p>Copy of agenda, activity documentation, and attendance register</p>	<p>Lead: Fiscal Transparency Division, Ministry of Finance</p>	<p>June - July 2022</p>	<p>Yes</p>	
<p>C. Publication and Endorsement of Stakeholder Submissions/ Recommendations</p>	<p>Online publication and endorsement of consolidated report and documenting submissions and recommendations from the pre-budget consultation process</p>	<p>Copy/ online publication to annual report / documentation</p> <p>Copy of endorsement communication to relevant government offices</p>	<p>Lead: Fiscal Transparency Division, Ministry of Finance</p>	<p>June - July 2022</p>	<p>Yes</p>	<p>Utilize Vulekamali for publication purposes</p> <p>Use social media to drive traffic to online publications</p> <p>Review social media policy to be more interactive to stimulate interest from the public</p>
<p>D. Publication of Government Response/s to Pre-Budget</p>	<p>Online publication of government response/ policy statements in</p>	<p>Online link to the publication and copy of communications sent out</p>	<p>Lead: Fiscal Transparency Division, Ministry of Finance</p>	<p>July 2022</p>	<p>Yes</p>	<p>Utilize Vulekamali for publication purposes</p>



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Recommendations	consultation recommendations	budget consultation participants				Use social media to drive traffic to online publications  Review social media policy to be more interactive to stimulate interest from the public
	Publication of Program Report and Early Results of the Pre-Budget Consultation	Copy of activity documentation and reports	Lead: Fiscal Transparency Division, Ministry of Finance	July 2022	Yes	
	Presentation and discussion of report findings and early results of the pre-budget consultation to the FOA Advisory Group	Copy of invitations sent out, FOA Meeting Agenda, meeting documentation	Lead: Fiscal Transparency Division, Ministry of Finance	August 2022	Yes	
E. Streamlining public participation into the budget process	Reflections of PBC findings and results in the Budget bilateral and function meetings	Agenda of Budget bilateral and function meetings to include item on PBC	Lead: Public Finance Division, Ministry of Finance	July-August 2022	Yes	This is dependent on the Public Finance division as they set the agenda, and PBC may only be included in meetings with affected line ministries/departments



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	findings and results in the MTEC meetings	agenda of MTEC meetings to include item on PBC	Lead: Fiscal Transparency Division, Ministry of Finance	September 2022	Yes	
F. Postmortem of previous PBC (year 2)	Conduct 2 postmortem sessions (i) Advisory group and (ii) NT internal	Copies of invitation sent out, meeting documentation, online links to meeting materials	Lead: Fiscal Transparency Division, Ministry of Finance	November 2022 – March 2023	Yes	