

Senior Technical Advisor

TERMS OF REFERENCE

January 2023

The Global Initiative for Fiscal Transparency (GIFT) is an action network established in 2011 to achieve sustained and measurable improvements in fiscal transparency and inclusive participation by advancing global norms, peer-learning, collaborative assistance and promoting the use of digital tools. Comprised of 58 members, it brings together ministries of finance, civil society organizations, international financial institutions and other stakeholders, and facilitates meaningful dialogue to find, share and advance solutions to challenges in fiscal openness.

GIFT is seeking a consultant to fill the role of Senior Technical Advisor within its dynamic Coordination Team. As a vital member of this team, the Advisor will provide crucial support to the GIFT Network Manager in decision-making, execution, and in the management of selected work streams of the action network. This includes leading on technical assistance, research efforts, learning initiatives, and in the production and dissemination of knowledge throughout the network and its partners.

Scope of work

The **Senior Technical Advisor** will report to the Network Manager and be expected to perform work related to workstreams of the action network, including through:

- Learning materials and training:
 - Develop learning materials and provide training on Public Financial Management (PFM) governance issues in various settings. This includes sustainable development work related to tracking the implementation, and related integrated reporting, on the 2030 UN Sustainable Development Goals by public sector entities.
 - Key current projects include those in El Salvador in collaboration with GIZ promoting a more open, inclusive, and greener PFM, as well as those in Egypt in collaboration with UNICEF; Liberia in collaboration with DAI; and in Georgia in collaboration with the European Foundation promoting fiscal transparency and public participation practices.
 - Create learning and capacity-building tools, offering analytical and technical support to GIFT stewards and partners on fiscal transparency, public participation, and accountability.
 - A key current project relates to the further development of GIFT's Fiscal Transparency for Development online course, supported by the US Department of State.
- Technical collaborations and assistance:
 - Coordinate and support technical collaborations and assistance for GIFT stewards and partners, both in-person and through virtual means, such as webinars, addressing topics related to PFM, transparency, and participation.
- Research contributions:
 - Lead and contribute to research efforts to enhance GIFT guides, papers, tools, and other materials, including on fiscal transparency and public participation measurement and indicators.
 - Provide input into the analysis, discussion, and recommendations for the development of norms and standards to address gaps in the fields of PFM systems governance, fiscal transparency, tax and revenue transparency, public participation in fiscal policies, data sets and digital government information.
- Development and coordination of fiscal transparency and public participation digital tools:
 - Support coordination tasks related to the use of the Open Fiscal Data Package specification and similar digital tools by governments.
 - Facilitate communications, meetings, and activities of service providers and partners involved in the development and implementation of these tools.

- GIFT administration and network representation
 - Support the GIFT Manager in the management and administrative organization of the action network. Contribute to GIFT strategic planning and fundraising efforts.
 - Participation in GIFT Coordination Team meetings, and lead/support topics in other network meetings such as those of the GIFT general stewards and lead stewards.
 - Represent the GIFT network, as needed, in coordination with the Network Manager, and prepare presentations for meetings/workshops with GIFT stewards and partners.
 - Support communications and dissemination activities, including newsletters, social media, blogs, videos, webinars etc.

Qualifications and relevant experience

Candidates should have a university degree or equivalent in a relevant field (economics, public finance, public administration, public policy) and seven years of practical experience working in a senior line or advisory position within an international organization or ministry of finance. The successful candidate should have direct experience in implementing related PFM reforms. Additional certifications or training in fiscal transparency, public participation, or related areas are highly desirable.

Applicants should be proficient in Spanish (oral and written) and be able to work effectively in English. The ability to communicate in French, while not required, is desirable. Candidates should possess excellent interpersonal skills, and be able to transfer technical knowledge, build and maintain effective relationships with GIFT network stewards and partners, and work collaboratively. Previously established good working relationships with key actors in the budget accountability ecosystem is desirable, particularly in countries where GIFT projects are currently being undertaken, such as El Salvador.

Place of work and contractual appointment

The Advisor will work remotely from their place of residence but be available to attend meetings virtually across multiple time zones, potentially outside of standard working hours in their place of residence, as and when required. International travel will also be required.

The Advisor's contractual appointment would be for an initial period of one year (17 days a month) and may be renewed subject to satisfactory performance, availability of funds and continuing need.

Application process

All interested individuals must submit the following requirements to info@fiscaltransparency.net by January 15, 2024.

- A comprehensive Curriculum Vitae (CV).
- A cover letter addressed to the GIFT Network Manager detailing the candidate's suitability for the role and relevant experience.
Raquel Ferreira
Network Manager
Global Initiative for Fiscal Transparency
- At least two professional references.

Disclaimer: *The information provided in this description indicates the general nature and level of work to be performed by the individual in this role. It is not designed to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and working conditions required. Management has sole discretion to add or modify duties of the job and to designate other functions as essential at any time.*